

Burlington Design Advisory Board

Department of Permitting and Inspections

645 Pine Street

Burlington, VT 05401

<http://www.burlingtonvt.gov/DPI/Boards/Design-Advisory-Board/>

Telephone: (802) 865-7188

Eric Morrow, Chair

Matt Bushey, Vice Chair

Ron Wanamaker

Karyn Norwood

Emily Morse

Jay White, Alternate

Kathleen Ryan, Alternate



DESIGN ADVISORY BOARD

Tuesday July 13, 2021

**Hybrid Meeting: 645 Pine Street Front Conference Room and
Remote Meeting via Zoom**

Present: Eric Morrow, Matt Bushey, Ron Wanamaker, Emily Morse, Jay White (alternate).

Absent: Karyn Norwood, Kathleen Ryan (alternate)

Staff present: Mary O'Neil

Agenda

Session I – 3:00 PM – 3:30 PM

Annual Organizational Meeting

Members and Assignments 2022 (*What will be*):

Member	Appointed	Term expires	Chair	Vice Chair	PCOC ¹	HPRC ²
Ron Wanamaker	12.15.2003	6.30.2022		✓		✓
Karyn Norwood	6.29.2020	6.30.2023				✓
Matthew Bushey	4.16.2012	6.30.2022	✓			
Eric Morrow	8.12.19	6.30.2023				
Emily Morse	12.14.2020	6.30.2024				
Jay White	10.19.20	6.30.2023			✓	✓
Kathleen Ryan	12.14.2020	6.30.2023				

Session II – 3:30 PM – 4:00 PM

ZP-21-457; 43 Adams Court (RL, Ward 6S) Jake Pill

Rebuild north facing dormer and add south facing dormer with 7' ceiling height. Rebuild back deck and stairs to code. Remove one parking space from the existing site plan bringing the total number of spaces to 3. Remove false chimney. (Project Manager, Mary O'Neil)

Present: Jake Pill, applicant.

Eric Morrow has left meeting.

Motion by Ron Wanamaker to Table application to allow applicant time to explore other options.

2nd – Emily Morse

Vote 4-0.

Motion Carries

Session III – 4:00 PM – 4:30 PM

ZP-21-475; 221-223 North Champlain Street (RM, Ward 3C) Matthew Napolitan and Lewis Creek Builders

Removal of rear first story and build new two story addition on existing foundation.
(Project Manager, Mary O’Neil)

Present: Chris Swasey, Jackie and Zach Brewton (Lewis Creek Builders); Carrie Napolitan, owner; Saryn Campbell.

Emily Morse recuses from this review, due to a Conflict of Interest. Her company is the representing developer on this plan.

Motion by Jay White: I move we table the application with a request for the applicant to come back with a lower roof and potentially a dormer so we may see again before administrative decision.

2nd. – Ron Wanamaker

Vote 3-0

Motion carries.

Session IV – 4:30 PM – 5:00 PM

Board Member Participation

Matt Bushey indicated that this matter was requested by Eric Morrow, who has left the meeting. Anticipating discussion about participation of Alternate Board Members, staff informs that Alternates are invited to attend when there will be a known absence. Otherwise, their attendance is not required.

Matt Bushey and Jay White both articulate the desire to have meetings in-person.

Adjournment: 4:28 pm.